



www.centralstatehospital.org

Central State Hospital

Job Opportunities *Posted until filled*

Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Central State Hospital is seeking qualified candidates for the attached positions. Applications will be taken Monday through Friday 8:00am to 5:00pm in the Human Resources office.

APPLYING FOR THIS JOB

Central State Hospital
Human Resource Management
Yarbrough Bldg., 1st Floor
Milledgeville, GA 31062
Phone: (478) 445-4094

E-mail (in Word Format): HR@centralstatehospital.org.

- Submit one (1) copy of the State of Georgia Application to Human Resource Management by the required deadline.
- Applications should be filled out completely and legibly. Applications must include full education and experience information. Incomplete applications may result in an applicant not being considered for the position. All information submitted subject to verification.
- Applications submitted to Human Resource Management will only be accepted for currently advertised positions unless otherwise stated.
- Applications must indicate the title and position number, unit and shift for which you are applying. Separate applications must be submitted for each vacancy for which you are applying unless the position you are applying is for the same job within the same location and on the same shift.

Applicants chosen for employment will be subject to a criminal records background investigation. All positions are subject to fingerprinting and some to pre-employment drug screening. Employment references will be verified.

Required high school diploma, GED, education credentials, license, certification and/or registration must be submitted prior to employment in the position.

All male applicants between 18 and 26 years of age must present proof of having registered with the Selective Service as required by federal and state law, or of being exempt from such registration.

Note: Due to the volume of applications that HR receives, we are unable to advise applicants of the status of his or her application.

IMPORTANT NOTICE: Central State Hospital provides services to ensure the health and welfare of Georgians. As an employee of DHR, in the event of an identified emergency you may be required, as a team and condition of employment, to assist in meeting the emergency responsibilities of the department.

AN EQUAL OPPORTUNITY EMPLOYER

In accordance with the Immigration and Control Act of 1986 Central State Hospital employs only U.S. citizens and lawfully authorized alien workers. All persons hired by Central State Hospital will be required to verify identity and employment eligibility. Central State Hospital does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Central State Hospital does not discriminate on the basis of disability in the admission or access to, or treatment of employment in its programs or activities. An applicant who has a disability which requires special accommodations should contact Marian Wright at (478) 445-7235.



DEPARTMENT OF BEHAVIORAL HEALTH & DEVELOPMENTAL DISABILITIES

Visit the Georgia Merit System Job Site at
www.thejobsite.state.ga.us



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Certified Nursing Assistant

Pay Grade: 007(C)

Job No.: 71141

Salary Range: \$17,881.21 to \$22,626.96

Job Description

Performs assigned direct care activities and basic nursing procedures in a nursing facility or home health care.

Qualifications

Must be a certified Nursing Assistant.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

High School Diploma or GED required. Certified Nursing Assistant Certification required or experience as a nurse's aid in a health care setting. Experience working with adult to geriatric clients requiring skilled nursing care and/or developmentally disabled clients with significant challenging behavior.

Position(s) Available

Position No: 00065451	Unclassified	Shift: 11:00pm - 7:00am
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064929	Unclassified	Shift: 7:00am - 3:00pm
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Certified Nursing Assistant, Lead

Pay Grade: 008 Job No.: 71142 Salary Range: \$18,549.39 to \$25,015.65

Job Description

Performs assigned direct care activities and basic nursing procedures in a nursing facility or home health care.

Qualifications

Must be a certified Nursing Assistant - AND- One year of experience at a level equivalent to the lower level (HCS051).
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

****High School Diploma or GED required**** Two (2) or more years of experience at a level equivalent to a Certified Nursing Assistant. Experience working with adult to geriatric clients requiring skilled nursing care and/or developmentally disabled clients with significant challenging behavior.

Position(s) Available

Position No: 00064965	Classified	Shift: 11:00pm - 7:00am
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064612	Unclassified	Shift: 3:00pm - 11:00pm
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Clinical Laboratory Associate

Pay Grade: 015 Job No.: 70406 Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Performs laboratory tests for diagnosis, treatment, and prevention of diseases.

Qualifications

Bachelor's degree in a related science field AND Four years of experience in a clinical laboratory AND Certification as a technologist OR Master's degree in a related science field AND Two years of experience in a clinical laboratory AND Certification as a technologist.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Bachelor Degree in Medical Technology, clinical laboratory science, or chemical, physical, or biological science. Experience with quality control and knowledge of state and joint commission standards. Must meet state clinical laboratory licensure requirements as a "Laboratory Supervisor" and Federal (CLIA "88) requirement for "General Supervisor/High Complexity" clinical laboratory testing personnel.

Position(s) Available

Position No: 00064520	Unclassified	Shift: 8:00am - 5:00pm
Location: Clinical and Consultative Services Laboratory		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Clinical Laboratory Technologist

Pay Grade: 014

Job No.: 70411

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Performs laboratory tests for diagnosis, treatment, and prevention of diseases.

Qualifications

Bachelors degree in a related science field AND Two years of experience in a clinical laboratory and Certification as a medical technologist, MT (ASCP), or equivalent certification that meets the personnel qualification requirements pertaining to "technologists" specified in the Department of Human Resources rules for licensure of clinical laboratories.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

[For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.](#)

Preferred Qualifications

Preference will be given to candidates, who in addition to meeting the qualifications listed above, possess the following:
Licensure as a MT (ASCP) or equivalent.

At least one (1) year experience working as a generalist familiar with Point of Care (Glucometer) operations.

Must meet state clinical laboratory licensure requirements as a "laboratory supervisor".

Position(s) Available

Position No: 00064540	Unclassified	Shift: 8:00am - 5:00pm
Location: Clinical and Consultative Services Laboratory	Reposted	Position Posted Until Filled
Open to All Applicants		



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Data Manager (DHR)

Pay Grade: 016

Job No.: 80086

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Performs data analysis and prepares presentations and/or publications of findings for the operation of a large or complex project, system, program, agency or function. Conducts organizational studies and evaluations, conducts work simplifications and measurement studies, and designs and administers surveys. Identifies barriers to quality services, compliance, or ineffective work processes, and creates plans, policies or regulations to assist management in operating more efficiently and effectively.

Qualifications

Completion of a bachelors degree from an accredited college or university AND One year of related experience OR One year of experience at a level equivalent to the lower level (GSP011) OR Five years of related experience.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Two years (2) of professional computer experience which included work such as applying knowledge of operating system control languages, utilities and file designs, applying program testing techniques and/or researching, analyzing and solving complex design and/or programming problems. Three (3) years of experience supervising clerical or technical staff. Two (2) years of experience managing data related functions.

Position(s) Available

Position No: 00065679

Unclassified

Shift: 8:00am - 5:00pm

Location: Information Services & Performance Evaluation

Open to All Applicants

Reposted

Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Data Transcriber 2

Pay Grade: 009

Job No.: 80503

Salary Range: \$20,039.02 to \$27,550.32

Job Description

Enters data from various forms and records using a prescribed format. Collects, assembles, verifies, transcribes and/or codes data for terminal or computer entry. Proofreads and backs up data files, prints letters and forms, prepares logs and records, and provides clerical/administrative support to work unit.

Qualifications

High School Diploma or GED and One year of equivalent experience and must meet the agency data entry requirements (data entry test), OR One year at the lower level or equivalent position.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

One year One (1) year of experience as a lead worker or supervisor of data entry clerks in an alphanumeric data entry setting. Good oral and written communication skills and good interpersonal skills. Completion of a program in data entry or an equivalent field at a vocational/technical school.

Position(s) Available

Position No: 00063872	Classified	Shift: 8:00am - 5:00pm
Location: Health Information Management ISPE		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Dietitian, Clinical (CSH)

Pay Grade: 014

Job No.: 50504

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Under limited supervision, conducts and evaluates a comprehensive program of clinical nutrition and dietetic services for an assigned segment of the consumer/resident population at Central State Hospital or the Georgia Department of Corrections. Incorporates training, research, and community education within a comprehensive service or program. May supervise other dietetic personnel or act as lead worker for less experienced dietitians.

Qualifications

Registration as a Dietitian by the American Dietetic Association and one year experience as a dietitian/nutritionist in an acute care or long-term health care facility

OR

Registration as a Dietitian by the American Dietetic Association and two years experience as a dietitian/nutritionist in a community nutrition program offering services to individuals who are nutritionally at-risk

OR

Registration as a Dietitian by the American Dietetic Association and two years experience as a dietitian/nutritionist conducting research and/or development in food and nutrition related industries

OR

Registration as a Dietitian by the American Dietetic Association and two years experience as a teacher in a college curriculum in foods and nutrition topics in a formal classroom environment.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Bachelor's degree in nutrition, dietetics, or a related field. Must be licensed by the State of Georgia as a licensed dietitian and registered with the American Dietetic Association as a Registered Dietitian.

Position(s) Available

Position No: 00067202	Classified	Shift: 8:00am - 5:00pm
Location: Support Services Bobby Parham Food Service Facility	Reposted	Position Posted Until Filled
Open to All Applicants		



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Forensic Psychologist

Pay Grade: 019

Job No.: 70925

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Diagnose or evaluate behavioral, emotional and cognitive disorders through observation, interview, and psychological tests. Applies theory relating to behavior and mental processes to formulate and administer programs of treatment that may include counseling, therapy and research. Helps clients work toward the maintenance and enhancement of physical, intellectual, emotional, social and interpersonal functioning.

Qualifications

A current Georgia license to practice psychology (license may be temporary, provisional, or permanent).

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

A current, permanent Georgia license to practice psychology. Training or experience in Forensic Psychology in Criminal Law, training and/or experience with the diverse population seen in mental health. Experience in mental competency and criminal responsibility evaluations for the court system. Experience in court testimony. Experience with assessment for both Superior and Juvenile Courts. Experience in psychotherapeutic intervention with criminal populations.

Position(s) Available

Position No: 00077364	Unclassified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division Cook Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Forensic Services Tech 2

Pay Grade: 009 Job No.: 70808 Salary Range: \$20,039.02 to \$27,550.32

Job Description

Provide basic patient care and work with patients/clients to develop daily living skills. May take vital signs and perform other related medical procedures under the direction of nursing staff.

Qualifications

High School Diploma or GED and 1 year experience at the working/full proficiency level.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

At least one or more of the following: One (1) year of experience providing direct care in a healthcare, correctional, or YDC setting; One (1) year of experience providing supervision in a healthcare, correctional, or YDC setting; At least 20 hours of completed college course-work.

Position(s) Available

Position No: 00066011	Unclassified	Shift: 3:00pm - 11:00pm
Location: Forensic Services Division Cook		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Health Services Tech 1 I/S

Pay Grade: 007(C) Job No.: 70833 Salary Range: \$17,881.21 to \$22,626.96

Job Description

Provide basic patient care and work with patients/clients to develop daily living skills. May take vital signs.

Qualifications

High School Diploma or GED.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

** Certified Nursing Assistant**. Experience as a nurse's aid in a health care setting. ****DDS**** Experience working with developmentally disabled clients with significant challenging behavior. ***PS*** Experience working with children, adolescents and/or aggressive and combative male/female clients in a mental health setting. *****For position 65230 C.N.A. Certification required *****

Position(s) Available

Position No: 00066180	Unclassified	Shift: 3:00pm - 11:00pm
Location: Developmental Disabilities Services Allen Hall Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00066953	Unclassified	Shift: 3:00pm - 11:00pm
Location: Developmental Disabilities Services Allen Hall Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00066517	Unclassified	Shift: 7:00am - 3:00pm
Location: Developmental Disabilities Services Boland Complex Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00066846	Classified	Shift: 7:00am - 3:00pm
Location: Developmental Disabilities Services Boland Complex Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00065436	Unclassified	Shift: 11:00pm - 7:00am
Location: Developmental Disabilities Services Phoenix Center Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Health Services Tech 2 I/S

Pay Grade: 008 Job No.: 70834 Salary Range: \$18,549.39 to \$25,015.65

Job Description

Provide basic patient care and work with patients/clients to develop daily living skills. May take vital signs and perform other related medical procedures under the direction of nursing staff.

Qualifications

High School Diploma or GED and one (1) year experience at the working/full proficiency level.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

DDS Two years or more experience working in a setting with developmentally disabled clients with significant aggressive behavior. ***PS*** Two years or more experience working with adult mental health clients.

Position(s) Available

Position No: 00066542	Classified	Shift: 3:00pm - 11:00pm
Location: Developmental Disabilities Division Allen Hall Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064714	Unclassified	Shift: 3:00pm - 11:00pm
Location: Psychiatric Services Division Powell 2 West Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Houseparent

Pay Grade: 007(C)

Job No.: 70201

Salary Range: \$17,881.21 to \$22,626.96

Job Description

Assists with daily living activities at the persons home, in a daytime non-residential facility or a residential facility. Observes and monitors clients behavior and charts observations and incidents. Provides training of basic personal and social skills, simple academics, or work skills to consumers/students in a state school, hospital, juvenile detention facility, residence, group home, workshop, or supported employment environment. May assist with meal preparation, ensuring or encouraging client group activity, providing transportation, and/or limited case management.

Qualifications

One year experience providing social or direct care services to groups of special needs individuals in a human services setting - OR - Associate degree in a related field - OR - One year experience at the lower level or position equivalent (SSS010). Note: Some positions may require a valid drivers license.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

High School Diploma or GED required. Experience as a Certified Nurse's Aide. Two (2) or more years experience working with DD and/or AMH consumers. Valid driver's license required.

Position(s) Available

Position No: 00193556	Unclassified	Shift: Varied
Location: Central Care Community Homes-Macon Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00191705	Unclassified	Shift: Varied
Location: Central Care Milledgeville Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Instructor 1

Pay Grade: 008 Job No.: 10006 Salary Range: \$18,549.39 to \$25,015.65

Job Description

Assists with daily living activities at the person's home, in a daytime non-residential facility or a residential facility. Observes and monitors client's behavior and charts observations and incidents. Provides training of basic personal and social skills, simple academics, or work skills to consumers/students in a state school, hospital, juvenile detention facility, residence, group home, workshop, or supported employment environment. May assist with meal preparation, ensuring or encouraging client group activity, providing transportation, and/or limited case management.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

Qualifications

One year experience providing social or direct care services to groups of special needs individuals in a human services setting OR Associate degree in a related field OR One year experience at the lower level or position equivalent (SSS010) Note: Some positions may require a valid driver's license.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

High School Diploma or GED required. A minimum of two (2) years experience working with individuals with Developmental Disabilities. Experience writing progress notes related to IP objectives. Experience in implementing training programs/scenarios.

Position(s) Available

Position No: 00066952	Classified	Shift: 8:00am - 4:00pm
Location: Developmental Disabilities Services Boland Complex Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064233	Classified	Shift: 8:00am - 4:00pm
Location: Developmental Disabilities Services Boland Complex Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Medical Record Information Tech

Pay Grade: 010 Job No.: 70835 Salary Range: \$22,077.93 to \$30,369.88

Job Description

Compile, process, and maintain medical records of hospital and clinic clients in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the health care system. Process, maintain, compile, and report client information for health requirements and standards.

Qualifications

Eligibility for certification as a medical records technician by the American Health Information Management Association OR two years of experience in a medical records unit, which involved the independent coding of diagnostic data.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

High School Diploma or GED required. One (1) year or more of experience maintaining medical records. Good oral and written communications skills. Must be able to multi-task.

Position(s) Available

Position No: 00065337	Unclassified	Shift: 8:00am - 5:00pm
Location: Health Information Management		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

MH/DD Service Director 2

Pay Grade: 018

Job No.: 70821

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plan, organize, direct, control, coordinate, and evaluate the delivery of health services.

Qualifications

Bachelors degree in a related field and two (2) years of supervisory experience in a health care services environment - Or - Master degree in a related field and one (1) year of supervisory experience in a health care services environment - Or - Doctorate degree in a related field. Note: Some positions may require certification or licensure.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Current State of Georgia Nursing Home Administrator license (non-licensed candidates will be acceptable under the condition that the license must be obtained within one year of employment). Five (5) years of management/supervisory experience within an ICF-MR. Meet educational requirements to be designed a Qualified Mental Retardation Professional (OMRP) per CMS standards.

Position(s) Available

Position No: 00064221	Classified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Allen Hall		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

MH/DD Team Leader (CSH)

Pay Grade: 015 Job No.: 70837 Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Counsel with emphasis on prevention and/or behavior modification. Work with individuals and groups to promote optimum mental health. May help individuals deal with addictions and substance abuse; family, parenting, and marital problems; suicide; stress management; problems with self-esteem; and issues associated with aging and mental and emotional health.

Qualifications

Bachelors degree in related field AND Four years of related experience OR Masters degree AND Two years related experience OR One year at the lower level or equivalent position Note: Some positions may require certification or licensure.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Masters degree in Psychology, Social Work, Activity Therapy or related fields and two years of experience providing rehabilitative services to clients with mental illness, mental retardation or substance abuse in a residential facility. For individuals with a Bachelors degree, two years of experience may be substituted with a Master's degree. The successful candidate should also possess the ability to efficiently utilize the programs of Microsoft Office Suite. Experience working with clients in a forensic setting would be an asset.

Position(s) Available

Position No: 00064726	Classified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Pharmacy Director

Pay Grade: 021

Job No.: 71216A

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plan, organize, direct, control, coordinate, and evaluate the delivery of health services.

Qualifications

Bachelors degree in a related field and two years experience performing management responsibilities in a health care services environment - Or - Master degree in a related field and two (2) years experience performing management responsibilities in a health care services environment - Or - Doctorate degree in a related field and one year experience performing management responsibilities in a health care services environment - Or - Two years at the lower level (HCM010). Note: Some positions may require certification or licensure.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Registered Pharmacist in the State of Georgia; Five (5) years of managerial experience; knowledgeable and experienced in Joint Commission requirements and initiatives.

Position(s) Available

Position No: 00064290	Classified	Shift: 8:00am - 5:00pm
Location: Pharmacy		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Physician

Pay Grade: NBE

Job No.: 71401

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Diagnose, treats, and helps prevent diseases, physiological disorders and injuries of patients.

Qualifications

Graduation from a medical school recognized by the composite state board of medical examiners. Licensure or license eligible to practice medicine at a state institution or in the state of Georgia as provided by state law is required.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Board eligible and board certified in Psychiatry.

Position(s) Available

Position No: 00066050	Unclassified	Shift: 8:00am - 5:00pm
Location: Psychiatric Treatment & Forensic Services	Reposted	Position Posted Until Filled
Open to All Applicants		



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Psychologist (CSH)

Pay Grade: 019

Job No.: 70943

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Diagnose or evaluate behavioral, emotional and cognitive disorders through observation, interview, and psychological tests. Applies theory relating to behavior and mental processes to formulate and administer programs of treatment that may include counseling, therapy and research. Helps clients work toward the maintenance and enhancement of physical, intellectual, emotional, social and interpersonal functioning.

Qualifications

A current Georgia license to practice psychology (license may be temporary, provisional, or permanent).

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

A current permanent Georgia license to practice psychology; *****DDS*****: At least one year of experience providing psychological services to persons with intellectual disabilities (formerly known as mental retardation). At least one year of experience conducting behavioral/functional assessments and developing and implementing behavior support plans. *****Forensic Svcs*****: Supervised training and/or experience: with diverse populations seen in mental health; in Forensic Psychology in Criminal Law; in mental competency and criminal responsibility evaluations for the court system; in psychotherapeutic intervention with offender populations.

Position(s) Available

Position No: 00064552	Unclassified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064801	Unclassified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064074	Unclassified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division Cook Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Psychology Services Chief

Pay Grade: 020 Job No.: 70902 Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plan, organize, direct, control, coordinate, and evaluate the delivery of health services.

Qualifications

Bachelor's degree in a related field and two years of supervisory experience in a health care services environment Or Master degree in a related field and one year of supervisory experience in a health care services environment Or Doctorate degree in a related field.
Note: Some positions may require certification or licensure.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

A Ph.D in Clinical Psychology. Five (5) years experience in forensic mental health. Administrative experience.

Position(s) Available

Position No: 00066075	Unclassified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division Cook		
Open to All Applicants	Reposted	Position Posted Until Filled



Job Opportunities

Central State Hospital

Posting Date: 1/22/2010 to 1/28/2010 , 12:00 noon

Social Service Provider (CSH)

Pay Grade: 013

Job No.: 70945

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Provide persons, families, or vulnerable populations with the psychosocial support needed to cope with chronic, acute, or terminal illnesses, physical or developmental disabilities. Provides patient education and counseling, advises caregivers, and makes necessary referrals for other social services.

Qualifications

Master's degree and eligibility to be licensed Or Bachelor's degree in a related field and two years of experience in social service delivery.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

MSW, LMSW, LCSW; Experience working with individuals with disabilities and mental health concerns; caseload management; strong organizational and computer skills. Experience in the area of psychosocial assessments, group facilitation, crisis intervention and discharge planning. ***Cook*** - LMSW, LCSW; Experience in an AMH Forensic inpatient setting. Proficient in group counseling, psychosocial assessment, discharge planning.

Position(s) Available

Position No: 00064746	Unclassified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00066929	Unclassified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Craig Center Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00065208	Classified	Shift: 8:00am - 5:00pm
Location: Developmental Disabilities Services Phoenix Center Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064206	Unclassified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division Cook Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00067047	Unclassified	Shift: 8:00am - 5:00pm
Location: Forensic Services Division Cook Open to All Applicants	Reposted	Position Posted Until Filled
Position No: 00064807	Unclassified	Shift: 8:00am - 5:00pm
Location: Psychiatric Services Division Powell 3 West Open to All Applicants	Reposted	Position Posted Until Filled

CRIPA Implementation Coordinator
Department of Behavioral Health & Developmental Disabilities
Central State Hospital – Milledgeville, GA 31062

Salary – \$41,808 - \$73,323

Please email a cover letter and resume in Microsoft Word format to: hr@centralstatehospital.org

Job Description

Central State Hospital is seeking qualified candidates for the position of **CRIPA Implementation Coordinator**.

Under administrative oversight from the Regional Hospital Administrator and with guidance from the Division of MHDDAD CRIPA Implementation Coordinator, provide oversight, coordination & technical assistance to the hospital regarding all compliance activities related to the CRIPA Settlement Agreement.

Report progress toward substantial compliance with the CRIPA Settlement Agreement to the Division of MHDDAD CRIPA Implementation Coordinator. Serves as the hospital liaison to the Division of MHDDAD for all issues and responsibilities around the CRIPA Settlement Agreement.

Qualifications

Bachelor's degree in a related field and 4 years related experience

OR

Master's degree in a related field and 2 years of related experience

Preferred Qualifications

Preference will be given to candidates, who in addition to meeting the qualifications listed above, possess the following:

1. Masters degree in a human services or related field, preferably:
 - a. Nursing
 - b. Social Work
 - c. Psychology
2. Documented experience in leading, organizing and managing responsibilities of significant size, scope and impact.
3. Knowledge of psychiatric hospital systems of care
4. Understanding of organizational change
 - a. Experience in change management is preferred
5. Knowledge of 'how to' deal with details within organizations and systems
6. Demonstrated leadership skills
 - a. Able to develop and sustain productive working relationships within the hospital
 - b. Communication skills including ability to teach
 - c. Interpersonal skills
7. Knowledge of Quality Management principles and use of data.
 - a. Good evaluative skills
8. Demonstrated ability to organize information and be able to write in a concise and organized manner
9. Demonstrated ability to recognize legal issues. Familiarity with legal concepts
 - a. Confidentiality
 - b. Attorney-client privilege
 - c. Attorney work product
10. Working knowledge of The Joint Commission and the CMS Conditions for Hospital Participation
11. Licensure, certification, or similar credentials in Nursing, Social Work, Health Care, or a related field
12. Working knowledge of computer applications (word processing, spreadsheets, databases, etc.)

Location: CEO Office Shift: 8a.m. - 5p.m.
OPEN TO ALL APPLICANTS

**Central State Hospital
Milledgeville, GA
Job Opportunities
Posting Date: 12/18/2009 to 12/24/2009**

**Forensic Services Tech 1
Pay Grade: 8 Job No.: 70807
Salary Range: \$18,549.29 to \$25,015.65**

**Location: Forensic Services Division/Cook Shifts: Various shifts
(10 Vacancies)**

Minimum

Qualifications: High School Diploma or GED.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

Preferred

Qualifications: One (1) year of experience providing direct care in a healthcare, correctional, or YDC setting.

**Central State Hospital
Milledgeville, GA
Job Opportunities
Posting Date: 12/18/2009 to 12/24/2009**

**Forensic Services Tech 2
Pay Grade: 9 Job No.: 70808
Salary Range: \$20,039.02 to \$27,550.32**

**Location: Forensic Services Division/Cook Shifts: Various shifts
(10 Vacancies)**

Minimum

Qualifications: High School Diploma or GED and 1 year experience at the working/full proficiency level.
*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

Preferred

Qualifications: **At least one or more of the following:**
One (1) year of experience providing direct care in a healthcare, correctional, or YDC setting.
One (1) year of experience providing supervision in a healthcare, correctional, or YDC setting.
At least 20 hours of completed college course-work.

Central State Hospital

Posting Date: 08/14/2009

Speech Language Pathologist

Department of Behavioral Health & Development Disabilities

Pay Grade: 016

Salary: Based on Education and Experience

Job Description

Asses and treat persons with hearing, speech, language, voice, and fluency disorders. May fit hearing aids and provide auditory training. May select alternative communication systems and teach their use.

Qualifications

A current Georgia licensure and/or certification to practice in the area of Speech Language Pathology.

Preferred Qualifications

none

Position Information

Open to all candidates

Unclassified

Shift: 8:00am – 5:00pm
(flexible)

Location: Central State Hospital

Posted until filled

[Applying For This Job](#)

Please email a cover letter and resume in Microsoft Word format to: hr@centralstatehospital.org

To ensure proper routing/handling of your credentials, copy/paste or type the position title and the position number in the subject line of your email.

Candidates for this position may be subject to employment drug testing and criminal background check.

[DBHDD is an Equal Opportunity Employer](#)

Central State Hospital

Posting Date: 09/18/2009 - until filled

Charge Nurse II

(Job code: 71112/Nurse Manager)

Department of Behavioral Health & Development Disabilities

Pay Grade: 016

Salary: Based on Education and Experience

Job Description

Assess client health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled clients. Advises clients on health maintenance and disease prevention or provide case management.

Qualifications

Current Georgia license to practice as a registered professional nurse -AND - Two or more years of experience in a managerial, supervisory or leadership role.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

Preferred Qualifications

none

Position Information

Position #00064930

Classified

Shift: 11:00pm – 7:00am

Location: Forensic Services

Position #00066409-repost

Unclassified

Shift: 3:00pm – 11:00pm

Cook Building

Open to all Applicants

Applying For This Job

Please email a cover letter and resume in Microsoft Word format to: hr@centralstatehospital.org

To ensure proper routing/handling of your credentials, copy/paste or type the position title and the position number in the subject line of your email.

Candidates for this position may be subject to employment drug testing and criminal background check.

DBHDD is an Equal Opportunity Employer

Nurse Inpatient (RN)

Job Code: 71113

RN vacancies on all shifts in varied locations

<u>Shift</u>	<u>Locations</u>
7 – 3	Powell 2 West, Powell 3 West, Powell 23hr- Observation Unit, Craig Center
3 – 11	Boland Complex, Cook Blue 2, Cook Red 2, Craig, Cook, Piedmont Hall
11 – 7	Cook, Craig, Powell 23hr Observation Unit

Qualifications:

A Current Georgia license to practice as a registered professional nurse.

Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications by area:

Allen Hall	Experience working with developmentally disabled clients
Craig Center	Experience working with pediatric to geriatric clients requiring skilled nursing care.
Cook, Cook Green 1, Cook Red 2, Cook Blue 2	Experience working in a psychiatric setting with adult clients. Experience working in a maximum security adult forensic setting.
Powell 2 West, Powell 3 West	Experience working with adult mental health clients. Administrative and/or psychiatric nursing experience.
Phoenix Center	Experience working with developmentally disabled clients with significant aggressive behavior.

Licensed Practical Nurse (LPN)

Job Code: 71109

LPN vacancies on all shifts in varied locations

<u>Shift</u>	<u>Locations</u>
7 – 3	Craig Center
3 – 11	Allen Hall, Boland Complex, Cook Blue 2, Cook Green 2, Cook Red 2, Powell, Craig Center, Powell 2 West, Powell 3 East, Cook Green 1, Phoenix Center, Pecan Manor, Piedmont Hall
11 – 7	Craig Center, Piedmont Hall, Cook Green 2

Qualifications:

A Current Georgia license to practice as a licensed practical nurse.

Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications by area:

Allen Hall	Experience working with adult to geriatric mentally retarded clients and admissions
Pecan Manor	Experience working with adult to geriatric mentally retarded clients.
Craig Center	Experience working with pediatric to geriatric clients requiring skilled nursing care.
Phoenix Center	Experience working with developmentally disabled clients who are behaviorally challenged and admissions
Piedmont Hall	Experience working with adult to geriatric mentally retarded clients.
Cook Blue 1, Cook Blue 2 Cook Green 2, Cook Red 2	Experience working with adult psychiatric clients in a maximum security setting.
Powell, Powell 2 West, Powell 3 East	Experience working with adult mental health clients.



www.centralstatehospital.org

Central State Hospital

Nursing Job Opportunities

Date: 1/22/2010

Central State Hospital is currently accepting applications for the attached vacancies. Applications will be taken Monday through Friday 8:00am to 5:00pm in the Human Resources office.

APPLYING FOR THIS JOB

Central State Hospital
Human Resource Management
Yarbrough Bldg., 1st Floor
Milledgeville, GA 31062
Phone: (478) 445-4094

- Submit one (1) copy of the State of Georgia Application to Human Resource Management by the required deadline.
- Applications should be filled out completely and legibly. Applications must include full education and experience information. Incomplete applications may result in an applicant not being considered for the position. All information submitted subject to verification.
- Applications submitted to Human Resource Management will only be accepted for currently advertised positions unless otherwise stated.
- Applications must indicate the title and position number, unit and shift for which you are applying. Separate applications must be submitted for each vacancy for which you are applying unless the position you are applying is for the same job within the same location and on the same shift.

Applicants chosen for employment will be subject to a criminal records background investigation. All positions are subject to fingerprinting and some to pre-employment drug screening. Employment references will be verified. Required education credentials, license, certification and/or registration must be submitted prior to employment in the position. All male applicants between 18 and 26 years of age must present proof of having registered with the Selective Service as required by federal and state law, or of being exempt from such registration.

Note: Due to the volume of applications that HR receives, we are unable to advise applicants of the status of his or her application.

IMPORTANT NOTICE: Central State Hospital provides services to ensure the health and welfare of Georgians. As an employee of DHR, in the event of an identified emergency you may be required, as a team and condition of employment, to assist in meeting the emergency responsibilities of the department.

AN EQUAL OPPORTUNITY EMPLOYER

In accordance with the Immigration and Control Act of 1986 Central State Hospital employs only U.S. citizens and lawfully authorized alien workers. All persons hired by Central State Hospital will be required to verify identity and employment eligibility. Central State Hospital does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Central State Hospital does not discriminate on the basis of disability in the admission or access to, or treatment of employment in its programs or activities. An applicant who has a disability which requires special accommodations should contact Marian Wright at (478) 445-7235.



DEPARTMENT OF BEHAVIORAL HEALTH & DEVELOPMENTAL DISABILITIES

Visit the Georgia Merit System Job Site at
www.thejobsite.state.ga.us



Nursing Job Opportunities

Central State Hospital

Associate Nurse Executive (Hospital)

Pay Grade: 017 Job No.: 71115 Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plans, organizes, and directs all nursing activities and is responsible for the quality of nursing care delivered in hospitals, public health facilities, and community based programs.

Qualifications

A current Georgia license to practice as a registered professional nurse AND Bachelors degree in nursing from an accredited college or university AND Four years of experience as registered professional nurse, including two years in an administrative or supervisory capacity OR Masters degree in nursing, nursing administration, public health or directly related area AND One year in an administrative or supervisory capacity OR Eight years of experience as a registered nurse, including two years in an environment related to the area of assignment and three years of supervisory experience.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Master's Degree and experience directing a nurse training program at the state or hospital level.

Position(s) Available

Position No: 00064114	Unclassified	Shift: Varied
Location: Staff Development & Training		
Open to All Applicants	Reposted	Position Posted Until Filled



Nursing Job Opportunities

Central State Hospital

Charge Nurse (Inpatient)

Pay Grade: 015

Job No.: 71101

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plans, implements, and evaluates nursing care for a unit or shift. Ensures that staff assess client health problems and needs, develop and implement nursing care plans, and maintain medical records. Oversees the provision and quality of nursing care to ill, injured, convalescent, or disabled clients. Advises clients on health maintenance and disease prevention or provide case management.

Qualifications

Current Georgia license to practice as a registered professional nurse - AND - Two or more years of experience in a managerial, supervisory or leadership role.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

None

Position(s) Available

Position No: 00064455	Unclassified	Shift: 8:00am - 5:00pm
Location: Clinical Directions Infection Control		
Open to All Applicants	Reposted	Position Posted Until Filled



Nursing Job Opportunities

Central State Hospital

Infection Control Nurse (Inpatient)

Pay Grade: 016

Job No.: 71108

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Plans, implements, and evaluates nursing care for a unit or shift. Ensures that staff assess client health problems and needs, develop and implement nursing care plans, and maintain medical records. Oversees the provision and quality of nursing care to ill, injured, convalescent, or disabled clients. Advises clients on health maintenance and disease prevention or provide case management.

Qualifications

Current Georgia license to practice as a registered professional nurse AND Two or more years of experience in a managerial, supervisory or leadership role.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

None.

Position(s) Available

Position No: 00063782	Unclassified	Shift: 8:00am - 5:00pm
Location: Clinical Directions Infection Control		
Open to All Applicants	Reposted	Position Posted Until Filled



Nursing Job Opportunities

Central State Hospital

MH/DD Shift Supervisor (LPN)

Pay Grade: 011

Job No.: 71146

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Care for ill, injured, convalescent, or disabled persons.

Qualifications

A Current Georgia license to practice as a licensed practical nurse and two years of experience in a team lead, supervisory or leadership role.

*Must obtain the advanced level of MANDT certification by completion of new employee orientation, and must maintain this certification as a term and condition of employment.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

Experience working with adult mental health clients. A minimum of one (1) year of supervisory experience at a level equivalent to Licensed Practical Nurse..

Position(s) Available

Position No: 00065184	Unclassified	Shift: 3:00pm - 11:00pm
Location: Psychiatric Services Division Powell 2 West Open to All Applicants	Reposted	Position Posted Until Filled



Nursing Job Opportunities

Central State Hospital

Nurse Practitioner

Pay Grade: 017

Job No.: 71123

Salary Range: BASED ON EDUCATION AND EXPERIENCE

Job Description

Provide healthcare services typically performed by a physician, under the supervision of a physician. Conduct complete physicals, provide treatment, and counsel clients. May, in some cases, prescribe medication.

Qualifications

Certification to practice as a nurse practitioner through approval by the Georgia board of nursing OR Eligibility to obtain certification to practice as a physician's assistant through approval by the composite state board of medical examiners.

For positions requiring academic degrees, the applicants must provide a copy of their education transcript or diploma.

Preferred Qualifications

None

Position(s) Available

Position No: 00064321	Unclassified	Shift: 8:00am - 5:00pm
Location: Clinical Directions Central/Resource Svcs. Open to All Applicants	Reposted	Position Posted Until Filled