

GEORGIA DEPARTMENT OF HUMAN RESOURCES

SELECTION REPORT POSITIONS PAYGRADE 15 AND ABOVE ONLY

Position being filled _____	Position # _____					
Location _____						
Unit _____	Paygrade _____	Effective Date _____				
	WM	WF	BM	BF	OM	OF
Selectee	_____	_____	_____	_____	_____	_____
*Applicants	_____	_____	_____	_____	_____	_____
*All persons actively considered, by interview or screening. Does not include persons not meeting minimum qualifications or persons who remove themselves from consideration.						
Method of Filling Vacancy:						
Appointment _____	Rehire _____	Promotion _____				
Demotion _____	Transfer _____					
Were others involved in the selection process?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
If so, who?	_____					
Initial Screening done by	_____					
Other	_____					
Individual making selection _____	Title _____					
Telephone Number _____	County _____					

It is the policy of the Georgia Department of Human Resources not to consider such factors as race and sex in the normal course of conducting its business. In order to monitor actions to ensure compliance with the policy of non-discrimination, the Department of Human Resources requires that certain records, including this selection report, be maintained.

Georgia Department of Human Resources
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Employment Practices and Concerns Section
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