

Central Care—CSH/DDD
Competency Checklist for House Parents—Self-Administration of Medication
(Revised 3/15/05)

TASK: Self Administration of Medications	MET	N/I	Plan of Correction
Will demonstrate, verbalize, and/or document of the following:			
1. Provides consumer with medication from a locked cabinet at designated administration times.			
2. Supervises consumer taking the medication in accordance with prescribed dosage.			
3. Assists and supervises consumers who are not capable of independent self-administration of medication by:			
3.1 Physically assisting the consumer as necessary in taking the medication.			
3.2 Reminding the consumer of the time to take the medication.			
3.3 Reading the medication instructions on the container label to the consumer.			
3.4 Checking the dosage according to the container label before self-administration.			
4. Medications will be stored at all times under lock and key.			
5. Medications are kept in original container with original label intact.			
6. Medications shall be properly labeled and handled in accordance with current applicable laws, rules and regulations			
7. Proper documentation of self-administration of consumer’s medication will be entered of the medication administration form.			
8. Can verbalize protocols (attached) for self-administration of oral medications, nebulizers, & installation of ear/eye drops.			
9. Can verbalize proper training requirements of protocol.			
10. Knows individual consumers medications, uses and side effects			
11. Can verbalize occurrences that necessitate the completion of a medication error/discrepancy form:			

11.1 Medication administration errors including omission of medications			
11.2 Documentation errors			
12. The Team leader/RN will be notified immediately of any error/discrepancy. This notification will be documented.			
Assessment completed by:			Date:
Staff signature:			Date: