

CENTRAL STATE HOSPITAL
POLICY

SUBJECT: EDUCATION SERVICES AT CENTRAL STATE HOSPITAL

ANNUAL REVIEW: March

RESPONSIBLE FOR REVIEW: Chief, DD Services

LAST REVISION DATE: March, 2008

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PURPOSE:

The purpose of this policy is to ensure compliance with the Individuals with Disabilities Education Act (IDEA), ORS regulations, and Joint Commission (the J.C.) standards governing the hospitalization of school-age individuals, and to fulfill the responsibilities of providing educational services to these individuals while they are being served at Central State Hospital (CSH).

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POLICY:

In compliance with the provisions of IDEA, ORS regulations, and the J.C. standards, CSH, with the assistance of the Department of Education, provides educational services to children and youth during their hospitalization. Educational services at CSH will be coordinated through the Education and Work Activities Center (EWAC). Educational services will be provided in the least restrictive environment (LRE) as determined by the Interdisciplinary Team (IDT). Educational placement options to be considered are: EWAC, Craig Center, Child and Adolescent Unit (C&A Unit), and the Baldwin County School System. Certified teachers will provide academic education including special education as an integral part of treatment for the individual which will enable the individual to be reintegrated to his/her community without disruption in attendance or skill acquisition.

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DEFINITIONS:

School – age: Any individual between the ages of 5 and 17 who was enrolled in regular education classes prior to admission, and any individual between the ages of 3 and 21 who is eligible for special education services.

PROCEDURE:

NOTICE

Within five days of admission of a school-age individual, the CSH Education Department will notify the local school system (LSS) of origin and the receiving LSS, Baldwin County Program for Exceptional Children, of the admission.

TRANSFER OF RECORDS

Along with the notice of admission, the CSH Education Department will request a transfer of education and educationally related records from the LSS of origin. Following discharge of such individual, and upon request from the LSS of origin, the CSH Education Department will provide the LSS of origin a copy of educational and educationally related records. A written consent from the parent or legal guardian authorizing the release of records may be required.

EDUCATIONAL MEETING

After receiving the school records from the LSS of origin, an educational planning meeting will be scheduled. Participants in the educational planning meeting will include, but not limited to, the individual, the parent/legal guardian, the Interagency Coordinator from the LSS, the IDT, the Education Supervisor or designee, and the assigned teacher. If applicable, during the meeting, an Individualized Education Plan (IEP) will be developed with specific goals and objectives and responsible staff assigned. The IEP will be integrated into the individual's overall Individual Program Plan. The LRE for educational placement will also be determined during this meeting.

Approved:

This policy has been approved by the CEO and CMO in July 2008