

CENTRAL STATE HOSPITAL
POLICY

SUBJECT: **RESEARCH**

ANNUAL REVIEW MONTH: May

RESPONSIBLE FOR REVIEW: Chief Medical Officer

LAST REVIEW COMPLETED: May 2008

POLICY

A. PURPOSE:

The purpose of this policy is to provide guidelines for Central State Hospital (CSH) when it may become involved in research activities. Research activities conducted at CSH must comply with applicable federal and state laws and regulations, accreditation standards, Department of Human Resources (DHR) Policies/Regulations and the Division of Mental Health, Developmental Disabilities and Addictive Disease (DMHDDAD) policy memorandums. CSH shall establish specific procedures within the guidelines outlined in DMHDDAD Policy Memorandum 3.103, Research On Human Subjects.

This policy also directs CSH to protect the human rights of clients and to insure that research activity does not disrupt or diminish access to the quality of services provided by CSH.

B. APPLICABILITY:

This policy is applicable to CSH.

C. DEFINITIONS:

Definitions relating to research activities are outlined in the DMHDDAD Policy Memorandum 3.103, Research on Human Subjects.

D. POLICY STATEMENT:

It is the policy of CSH to provide quality services while, at the same time, seeking means of improving treatment for Georgia citizens with mental illness, mental retardation and substance abuse. It is also the policy of CSH to protect the human rights of clients receiving services at CSH.

E. DISCUSSION:

CSH will be responsible for the promulgation of specific research activity procedures/processes, which shall be conducted within the parameters of the DMHDDAD Policy Memorandum 3.103, section II. Research proposals will be submitted to the Administrator, Clinical Director, Research Committee, and Medical Executive Committee. Upon approval by the, the research proposal will be forwarded to the DMHDDAD Medical Director for approval. The DMHDDAD Medical Director shall forward the research proposal to the Department of Human Resources, Institutional Review Board for final approval.

The CSH Clinical Director shall submit a semi-annual report to the DMHDDAD Clinical Director to inform him of all active research projects.

PROCEDURE:

Research conducted in CSH will be conducted in accordance with those procedures outlined in the DMHDDAD Memorandum 3.103, Research On Human Subjects.

REFERENCES:

1. DHR Procedure, PRO 7901, Protection of Human Subjects, revised February 20, 2007
DHR Policy, POL 7901, updated June 6, 2006.
2. DMHDDAD Policy Memorandum 3.103, Research On Human Subjects, effective April 1995.
3. CSH Procedure 7.02A Research.

APPROVED BY:

This policy has been approved by the CEO and CMO in July 2008.