

CENTRAL STATE HOSPITAL  
POLICY

SUBJECT: **SOCIAL SECURITY/MEDICARE/MEDICAID BENEFITS FOR CLIENTS**

ANNUAL REVIEW MONTH: June

RESPONSIBLE FOR REVIEW: Director of Billing Department  
and Financial Services Manager

LAST REVISION DATE: June 2009

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I. **GENERAL**

In compliance with Management of Social Security Administration and Other Benefits by Institutional Representative Payees, the hospital will assure that clients are provided information and necessary assistance in applying for Social Security/Medicare and Medicaid benefits.

II. **USE OF SOCIAL SECURITY BENEFITS**

- A. Social Security Benefits are properly disbursed if used for a client's personal needs or saved if his/her personal needs are being met. Current needs should never be sacrificed to pay other expenses, to conserve or invest benefits or to accumulate benefits for a future purpose.
- B. No funds from the account of one beneficiary may be used to purchase items for another beneficiary. Personal funds cannot be used to purchase any items which the hospital would be expected to provide as part of its responsibility to care for the client. Therefore if the hospital is receiving Title XIX Medicaid funds for a client, the Institutional Payee may not use personal funds to purchase an item that is provided by the Medicaid reimbursement program.
- C. Public Law 103-387 provides for nonpayment of monthly Title II, Social Security Disability Insurance (SSDI) benefits to individuals confined by court order in institutions at public expense relating to verdicts or findings in certain criminal cases. These entitlements will be terminated during the time the client is in the Hospital under forensic legal status code, (See CSH Procedure 4.06A, Procedure For Handling Social Security [SSDI] Benefits For Forensic Clients).

**III. GROUP PURCHASES**

The hospital does not encourage group purchases, and any group purchase must be in compliance with Social Security Administration regulations. All group purchases must have prior written approval of the Chief Executive Officer.

**Approved:**

**This policy was approved by the CEO and CMO in September, 2009.**